







JANUARY

National Mentoring Month

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
 RESOURCES Political Discussions at Work: How to Keep the Peace Employee Mental Health Support in the Time of Coronavirus 9 Ways to Have a Happier (and More Profitable) Workplace					1 New Year's Day Federal Insurance Contributions Act tax /Wage Base Rises for SS Payroll Taxes DOE Winter Break ends	2
3	4	5 DOE School Year begins	6	7	8	9
10	11	12	13	14	15	16
17	18  Martin Luther King Jr. Day	19	20 Presidential Inauguration Day Hawaii's legislative session begins	21	22	23
24	25	26	27	28	29	30
31 Form W-2 and 1099-MISC Distribution Deadline Form 941 due (Employer's Qtly Federal Tax Return)						

FEBRUARY

Black History Month

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1 Form W-2 and 1099-MISC Filing Deadline OSHA 300A Posting Period Begins (>10 employees)	2 Groundhog Day	3	4	5	6
7	8	9	10	11	12  Chinese New Year	13
14  Valentine's Day	15  Presidents' Day Deadline to submit new Form W-4 for exempt employees wishing to continue their status	16	17	18	19	20
21	22	23	24	25	26	27
28 Form 1094-C and 1095-C Due to IRS (if paper submissions)	 RESOURCES How to Ace Virtual Meetings for Better Productivity and Engagement How to Hire a Great Administrative Assistant What is a Professional Employer Organization and How Does it Work?					




MARCH

Women's History Month



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2 OSHA Form 300A Due (if electronic submission) Form 1095-C Distribution Deadline (>50 employees)	3	4	5 National Employee Appreciation Day	6
7	8 International Women's Day	9	10	11	12	13
14 Daylight Saving Time begins	15 ← S Corporation and Partnership tax returns due	16	17 DOE Spring Break St. Patrick's Day	18	19	20 First Day of Spring →
21	22	23	24	25	26 Prince Kuhio Day	27
28	29	30	31 Form 1094-C and 1095-C Due to IRS (if electronic submissions) Form 1099s Due (if electronic submissions)	 RESOURCES 5 Common Online Communication Styles and How to Work with Each 9 Proven Employee Retention Strategies Employee Appreciation: From Nice-to-Have to Must-Have		

APRIL

National Volunteer Month


SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
 RESOURCES What Is a Stay Interview and How Can It Improve Retention 10 Ways Your Business Can Go Green and Save Money				1 April Fool's Day	2 Good Friday	3
4  Easter	5	6	7	8	9	10
11	12 Ramadan begins	13	14	15 Tax Day (filing deadline for personal tax returns)	16	17
18	19	20	21 Administrative Professionals Day	22  Earth Day	23	24
25	26	27	28	29	30 Form 941 due (Employer's Qtly Federal Tax Return) OSHA 300A Posting Period Ends (>10 employees)	





SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
 RESOURCES Promoting Employee Growth Without a Corporate Ladder Hiring New Graduates? Avoid These 4 Mistakes						1  May Day
2	3	4	5 Cinco De Mayo	6	7	8
9 Mother's Day	10	11	12 Ramadan ends	13	14	15 Armed Forces Day
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31 Memorial Day	Last Day for Students / DOE Summer Break Starts				

JUNE

Pride Month

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 Hurricane Season begins	2	3	4	5
6	7	8	9	10	11 King Kamehameha Day	12
13	14 Flag Day	15	16	17	18	19 Juneteenth
20 Father's Day First Day of Summer	21	22	23	24	25	26
27	28	29	30	 RESOURCES Disaster Preparedness is Good Business Can Social Media Recruiting Benefit Your Company?		





SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<div> RESOURCES</div> <div>How to Protect Your Business From a Hurricane</div> <div>Family Employment Policy: Does your Business Need One?</div>				1	2	3
4 <div> Independence Day</div>	5 <div>Independence Day (observed)</div>	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30 <div>Form 941 due (Employer's Qtly Federal Tax Return)</div>	31





AUGUST

International Peace Month

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3 DOE First Day of School	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20  Statehood Day	21
22	23	24	25	26	27	28
29	30	31	<div> RESOURCES</div> <div>New Hire Onboarding Guide: How to Retain and Engage Tips for Leading a Multigenerational Workforce</div>			



SEPTEMBER

National Preparedness Month

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
 RESOURCES Ramp Up Your Workplace Flu Defense Skills to Pay the Bills: Payroll Pitfalls to Avoid			1	2	3	4
5	 Labor Day Rosh Hashanah begins	7	8 National Payroll Week Rosh Hashanah ends	9	10	11
12 Grandparents Day	13	14	15 Yom Kippur begins	16 Yom Kippur ends	17	18
19	20	21	22 First Day of Fall	23	24	25
26	27	28	29	30		




OCTOBER

National Domestic Violence Awareness Month

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
 RESOURCES A Simpler and Better Way to Handle Workers' Compensation Insurance Dangers of Ignoring HR Technology in Your Business Employee Ghosting: How to Prevent the Silent Exit					1	2
3	4	5	6	7	8	9
10	11 ←  Discoverers' Day	12	13 DOE Fall Break →	14	15 Boss's Day (observed)	16 Boss's Day
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31 Halloween Form 941 due (Employer's Qtly Federal Tax Return)						



NOVEMBER

National Veterans Month

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5	6
7 Daylight Saving Time ends	8	9	10	11  Veteran's Day	12	13
14	15	16	17	18	19	20
21	22	23	24	25  Thanksgiving	26 Black Friday	27 Small Business Saturday
28 Hanukkah begins	29 Cyber Monday	30 Giving Tuesday	 RESOURCES Ask HR: "How do I choose between two employees asking for leave at the same time?" 5 Steps to Hassle-Free Performance Evaluations			

DECEMBER

Happy Holidays!

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
 RESOURCES 5 Ways to Turn the Season of Giving into a Culture of Giving How to End the Year HR Strong			1	2	3	4
5	6 Hanukkah ends	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21 First Day of Winter	22 DOE Winter Break	23	24 Christmas Eve/ Christmas Day (observed)	25  Christmas
26 Kwanzaa begins	27	28	29 DOE Winter Break	30	31 New Year's Eve	